DEPARTMENT OF THE NAVY
NAVAL MEDICAL LOGISTICS COMMAND
693 NEIMAN STREET
FORT DETRICK, MARYLAND 21702-9203

IN REPLY REFER TO

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10 Feb 14

From: Commanding Officer, Naval Medical Logistics Command
To: Director, Naval Historical Center, Washington Navy Yard, 805 Kidder Breese SE, Washington, DC 20374-5060

Subj: ANNUAL COMMAND OPERATIONS REPORT

Ref: (a) OPNAVINST 5750.12K

Encl: (1) Command Operations Report

1. Per reference (a), enclosure (1) is forwarded.

2. My point of contact is LCDR Gina Morosky, who may be reached at (301) 619-2071.

M. S. SEYMOUR

Subj: ANNUAL COMMAND OPERATIONS REPORT

COMMAND OPERATIONS REPORT

1. Command Data.

a. Name of Command: Naval Medical Logistics Command (NAVMEDLOGCOM)

b. Unit Identification Code: 62645

c. Name and rank of Commanding Officer:

d. Name: SEYMOUR, MARY S.

e. Rank: Captain

f. Date assumed Command: 2013-09-05

g. Mission, command employment, area of responsibility: Center of Logistics for Navy Medicine. As the Navy Medicine center of logistics expertise, we design, execute, and administer individualized state-of-the-art solutions to meet customers' medical materiel and healthcare service needs.

h. Permanent location: Fort Detrick, Frederick, MD.

i. Immediate superior in command: Bureau of Medicine and Surgery (BUMED)

j. Operational superior in command: BUMED

k. Administrative superior in command: BUMED

l. Assigned mission: As the Navy Medicine center of logistics expertise, we design, execute, and administer individualized state-of-the-art solutions to meet customers' medical materiel and healthcare service needs.

m. Name of commands assigned under operational control:

(1) Navy Expeditionary Medical Support Command, Williamsburg, VA (NEMSCOM)

(2) Naval Ophthalmic Support and Training Activity, Yorktown, VA

(3) Naval Medical Logistics Command Detachment, Pirmasens, Germany

n. Type of aircraft assigned: N/A

o. Unit stationed aboard as tenant activities: N/A

p. Number of personnel assigned:

q. Officers: 11, Enlisted: 15, Civilian: 174

r. Command point of contact:

(1) Name: Morosky, G. L., LCDR, USN

(2) Job Title: Director for Administration

(3) E-mail: gina.morosky@med.navy.mil

(4) Phone number: (301) 619-2071

(5) Command mailing address: Commanding Officer
NAVAL MEDICAL LOGISTICS COMMAND
693 Neiman Street
FORT DETRICK, MD
21702-9203

2. Commander Assessment. NAVMEDLOGCOM is fully mission-capable as demonstrated by its 2013 accomplishments.

The command implemented monthly Equipment Management Teleconferences in its capacity as the Bureau of Medicine and Surgery Property Management Office. These efforts directly support the DoD Wave 3, Mission Critical Asset Existence and Completeness Audits, which ensure that all assets are properly recorded in their Accountable Property System of Record. Navy Medicine property book assets consist of 220,000 items valued in excess of $1.2B.

The Services Contract Division continues to adapt to changing customer needs, with the most recent being the awarding of an Ancillary Services MATO contract. By specifically addressing this niche market, the goal is to recruit a higher quality

healthcare provider, while simultaneously increasing fill rate and decreasing cost.

NAVMEDLOGCOM passed an external audit on its International Organization for Standardization (ISO) processes. Passing this audit enabled the command to maintain its certification for its fifteenth consecutive year.

3. Chronology Narrative.

1 Jan 13 - Provided BUMED representative to the new Electronic Procurement System working group that will replace Standard Procurement System in Fiscal Year-15 (FY-15).

8 Jan 13 - The Imaging Informatics Division along with the Army Intergrated Clinical Systems Program Management Office contracted a joint Enterprise Clinical Imaging Archive for long-term storage and distribution of diagnostic studies/images. Objectives include: global availability of Radiology and Dental images, reduce and eventually eliminate costs associated with migrating and maintaining propriety imaging archives at the local and regional levels, as well, as provide a single (standards-based) interface for Healthcare Artifact and Imaging Management Solutions and the future electronic health record. Once completed, this will provide individual Radiologists and Dentists real-time access to all diagnostic images throughout the Department of Defense (DoD). The DoD Information Assurance Certification and Accreditation package has been developed and submitted to the Navy Medicine Information Systems Support Activity (NAVMISSA).

9 Jan 13 - NAVMEDLOGCOM initiated the first monthly Equipment Management (EM) teleconference as the Bureau of Medicine and Surgery Property Management Office (BUMED-PMO) for Budget Submitting Office (BSO)-18 sites. This recurring monthly meeting hosts Equipment Managers, Materials Managers, and Biomedical Equipment Technicians to discuss property accounting and equipment management topics. This meeting provides a forum for valuable input from NAVMEDLOGCOM's customers and allows direct dissemination of information from the BUMED-PMO. Outcomes from these meetings are provided in the form of meeting minutes and are included in annual logistics guidance and other Navy Medicine policy. The Equipment and Technology Management Division (ETM) conducted eight EM teleconferences this calendar year.

19 Jan 13 - The Services Contracts Division awarded the San Diego Ancillary MATO contract. This MATO represents the second of a new type of niche marketing based on market segments. According to research, this new type of niche marketing may increase fill rates and the quality of the healthcare workers providing services. Aggregate value: $99.9 million.

24 Jan 13 - ETM participated in the Tri-Service Working Group - Defense Medical Logistics Standard Support (DMLSS) Device Table Review to improve the accuracy of the standard equipment nomenclatures used across the Services.

28 Jan 13 - ETM provided the first EM Workshop for 2013. This workshop prepares Equipment and Personal Property Managers to manage an effective EM program and prepare for Audit Readiness. Coursework includes an in-depth discussion on property accounting and technology management concepts. NAVMEDLOGCOM hosted three of these high demand workshops in 2013 with an average of 12 students per class.

30 Jan 13 - The Navy Expeditionary Medical Support Command's (NEMSCOM) Item Unique Identification (IUID) DMLSS capability was activated after three months of data validation involving over 20,000 equipment records.

31 Jan 13 - NAVMEDLOGCOM held an awards ceremony at which two Navy and Marine Corps Commendation Medals and One Navy and Marine Corps Achievement Medal were presented to military personnel. Five Civilian employees received Letters of Appreciation, one received a retirement letter and one received a Career Service Award.

25-27 Feb 13 - The ETM Team, in collaboration with NEMSCOM, completed the configuration and pre-shipment staging of 1,250 automated identification technology (AIT) end user devices (EUD) valued at over $843K in a 3-day period. These AIT EUD devices will be utilized to ensure compliance with the DoD IUID implementation timeline.

28 Feb 13 - ETM coordinated and hosted a Joint Commission webinar attended by the Army, Air Force, and Marine Corps, promoting awareness on industry changes in maintenance policies and healthcare accreditation standards.

7 Mar 13 - NAVMEDLOGCOM conducted an awards ceremony at which 10 Civilian Employees received Letters of Appreciation and two received Career Service Awards.

18 Mar 13 - ETM provided the first Biomedical (BIOMED) Management Workshop for 2013. This workshop is the only one of its kind in the DoD; where BIOMED Maintenance Managers get trained on how to properly manage a BIOMED shop in accordance with the DoD and industry standards. Learning formats includes both functional and DMLSS system training, including a day-long visit to Walter Reed National Military Medical Center (WRNMMC). NAVMEDLOGCOM hosted two of these workshops for a total of 14 BIOMED managers and was able to provide additional training to over 30 WRNMMC staff during their visit.

1 Apr 13 - The Clinical Engineering Division began providing biomedical/technical support to the DoD Drug Demand Reduction Program. Support currently being provided includes review of minimum requirements for equipment procurements as well as assisting in aligning future equipment procurement submission with the BUMED Centrally Funded Equipment Guidelines.

18 Apr 13 - ETM concluded the Military Construction (MILCON) Project Informational Meeting (PIM) on Property Accounting and Equipment Transfer with Naval Hospital (NH) Okinawa. All MILCON acceptance work orders were completed.

1 May 13 - NAVMEDLOGCOM conducted an awards ceremony at which three military members received Letters of Appreciation and one civilian employee received a Career Service Award.

1 May 13 - The Seasonal Influenza Vaccine Program Contract was awarded. The Vaccine Information and Logistics System, a web-based program that facilitates an efficient mechanism to provide Navy Medical Treatment Facilities (MTF), Reserve units, and the Fleet accurate and expeditious Seasonal Influenza Vaccine data, was utilized. NAVMEDLOGCOM executed requirements totaling $12.5 million, covering Navy and Marine Corps personnel and other eligible beneficiaries.

1 May 13 - Planned, coordinated and oversaw the successful Joint Collective Protective (COLPRO) Systems Evaluation at NEMSCOM. Reserve Expeditionary Medical Facility (EMF) Great Lakes and EMF Dallas participated in the event with 125 COLPRO trained personnel. In addition, Construction Battalion

Maintenance Unit 203 and 303 participated providing the sustainment support during the evaluation. The Army Medical Department Board provided the expertise as lead for the actual system test. In collaboration with all participating entities, the final report to the Joint Environmental Program Office shall recommend a fielding authorization for two Expeditionary Medical Facility COLPRO systems by the Navy Expeditionary Medical Logistics Program.

9 May 13 - ETM, in collaboration with NEMSCOM, completed the shipment of the 1,250 Automated Identification End User Devices to 38 Navy Medicine activities.

15 May 13 - ETM kicked off the MILCON PIM on Property Accounting and Equipment Transfer with NH Guam and Navy Medicine West (NMW) Detachment.

6 Jun 13 - NAVMEDLOGCOM conducted an awards ceremony at which five civilian employees received Letters of Appreciation and one received a Career Service award.

12 Jun 13 - ETM began providing support to EMF Djibouti's Equipment and Maintenance Management programs.

13 Jun 13 - ETM kicked off the Information Technology Asset Management Working Group with NAVMISSA and BUMED (M6).

17-21 Jun 13 - ETM was invited by the Medical Education and Training Campus to assess the Navy-specific block of the DoD BIOMED Equipment Maintenance Course.

1 Jul 13 - Deployed DMLSS release 3.2.1 which encompasses Prime Vendor Generation IV for Medical/Surgical consumable supplies throughout BSO-18.

11 Jul 13 - Change Transmittal 2 to the Navy Medicine Equipment Management Manual (NAVMED P-5132) was approved. This update removed accountability requirements for several items, including dental hand pieces, digital cameras, and projectors. The BUMED-PMO prepared additional guidance to the sites for the successful removal of their dental hand pieces from their accountable equipment inventory. This improvement will help the sites focus their limited resources on properly tracking mission critical equipment.

24 Jul 13 - The Medical Equipment and Logistics Solutions Directorate hosted the first meeting to establish a Naval Laboratory Equipment Review Board. When enacted, the board would be responsible for the review and approval of laboratory equipment requirements across Navy Medicine.

1 Aug 13 - NAVMEDLOGCOM conducted an awards ceremony at which one civilian employee received a Letter of Appreciation and seven received Career Service awards.

27 Aug 13 - Navy Pandemic Pharmaceutical Inventory/ Personnel Protective Equipment (PPI/PPE) Program. NAVMEDLOGCOM manages an estimated $14 million dollars of PPI/PPE inventory across Navy Medicine. For FY13, the $4.4 million (no year) appropriation from the Department of Health Affairs has been executed and a plan for shipping of the replacement PPE has been completed with the first shipments to begin in December 2013.

FY13 PPI replacement - $6.3 million received by the Department of Health Affairs for the replacement of PPI at Navy Military Treatment Facilities was ordered and executed.

24 Sep 13 - ETM provided final updated sections of NAVMED P-5132 to BUMED (M42) for review. This review involved collaboration with over 25 subject matter experts and contract support covering almost 100 pages of guidance and over 50 references.

30 Sep 13 - The Clinical Engineering Division coordinated the procurement of Pharmacy Robotic Medication Dispensing Systems across 19 MTFs to replace existing equipment which was no longer going to be supported by the manufacturer. Procurement included the award of four separate contracts totaling $5 million.

2 Oct 13 - ETM kicked off the MILCON PIM on Property Accounting and Equipment Transfer with NH Camp Pendleton and NMW.

7 Oct 13 - Medical Surgical Prime Vendor Program (PV). In FY13, the Prime Vendors (Cardinal and Owens & Minor) returned $50,530 in credits back to the U.S. Treasury. Cardinal's credit returns amounted to $46,800 and Owens & Minor amounted to $3,730. NAVMEDLOGCOM is working closely with Defense Logistics

Agency-Troop Support in the stabilization and maintenance of PV Generation IV contract.

7 Oct 13 - NAVMEDLOGCOM manages the procurement of Anthrax and Smallpox vaccines for Navy Medicine. In FY13, NAVMEDLOGCOM validated orders totally $441,618 for smallpox vaccines and $5.1 million for anthrax vaccines, which was a 25 percent decrease from total procurements in FY12.

9 Oct 13 - The Medical Equipment Logistics & Solutions Directorate initiated a Shared Services Working Group with the Air Force Medical Operations Agency to identify and pursue possible strategic sourcing initiatives for expense medical equipment.

9 Oct 13 - The Medical Equipment and Logistics Solutions Directorate provided final FY14 Logistics Guidance updates to BUMED (M42). This guidance included important updates to all areas of Materiels Management operations, including Equipment Management and Maintenance Management.

16 Oct 13 - ETM finalized the Dental X-Ray acceptance test protocol.

29 Oct 13 - ETM kicked off the MILCON PIM on Property Accounting and Equipment Transfer with Branch Health Clinic Gulfport and NME.

6 Nov 13 - Clinical Engineering Division assisted the Defense Health Agency by representing Navy Medicine at a meeting with the Defense Logistics Agency - Troop Support to establish a process for strategic sourcing contracts.

7 Nov 13 - NAVMEDLOGCOM conducted an awards ceremony at which one military member and two civilian employees received a committee award, eight civilian employees received Letters of Appreciation and nine civilian employees received Career Service awards.

12 Nov 13 - Navy Shelf Life Extension Program (SLEP). Under the SLEP Program, 206 lot numbers of pharmaceuticals were tested, 7 lot numbers failed testing, and 199 were extended by the Food and Drug Administration in FY13. The SLEP Program was funded for $101,000 and projected cost avoidance was $8.9

million. This represents a cost saving of $88 for every $1 invested in the program.

13 Nov 13 - Final report provided to BUMED (M4) closing out the FY13 Annual Inventory of Personal Property. 54 Navy Medicine Activities were involved in the inventory, which targeted nearly 170,000 line items worth over $1 billion. BUMED-PMO provided training and guidance through Defense Connect Online (DCO), Monthly telephone conversations, and direct validation of inventory certificate submissions.

18-22 Nov 13 - The Medical Equipment and Logistics Solutions Directorate participated in the Human Performance Readiness Review of the Biomedical Equipment Technician training curriculum.

22 Nov 13 - BUMED-PMO final response to the Naval Audit Service (NAS) recommendations submitted to BUMED (M4). This NAS audit process, which began in 2010, consumed over 2,000 labor hours as a result of close collaboration with NAS, NMW and the affected NMW commands. Investigative actions included reviewing over 150 DD Form 200s, validating over 35,000 equipment records, reviewing over 2,000 pages of references, and updating and developing nearly 1,000 pages of policies and procedures. The newly established and updated policies and procedures put Navy Medicine in a better position to prepare for the FY17 Financial Audit of the Existence and Completeness of Mission Critical Assets.

13 Dec 13 - Code 08 completed the new FASTDATA Web training and participated in the migration of the old Oracle database system to the FASTDATA Web-version. Over 20 command personnel were trained during a two week period. NAVMEDLOGCOM maintained direct oversight of the invoice acceptance and certification ensured interest did not accrued due to late invoice payments. Code 08 staff attended and completed 3 BUMED Standard Operating Procedures training sessions during FY13.

4. Published Documents. Naval Medical Logistics Command has a quarterly Newsletter called Logistically Speaking that is linked to the commands web site.

http://www.med.navy.mil/sites/NAVMEDLOGCOM/Pages/default.aspx